

TO: Centennial College Alumni Association (the “Association”)

AND TO: The Board of Directors thereof

**FROM: [Full name of Director]
[address]**

RE: Automatic Resignation of Director Pursuant to By-Law 4.20(e)

I, [Full Name of Director], hereby resign from the Board of Directors of the Association, to be effective immediately and without the requirement of any further act or formality on my part upon the occurrence of the following event:

- a. Confirmation from the Association that I have been accepted as a candidate for any Director or Officer position in an election, in accordance with its electoral procedures.

This conditional resignation is submitted in recognition of and in compliance with section 4.20(e) of By-law of the Association (the “Bylaw”) and shall be deemed irrevocable upon the occurrence of the above-noted event.

For clarity, I acknowledge that such resignation shall:

- a. immediately vacate my office as Director or Officer as of the date and time of the resignation;
- b. prohibit me from attending, receiving notices or voting at Board of Director meetings; and
- c. prohibit me from acting on behalf of the Association or purporting that I am a representative of the Association.

This resignation may be executed and delivered electronically, which shall be deemed an original document.

DATED this ____ [day] day of _____ [month], _____[year].

[Full Name of Director]